

## FREDERICK COUNTY PRO BONO APPLICATION

Please complete the following information completely. Please be advised that completing this application does not mean that you are represented in your legal matter. You will not be represented until you are notified by a volunteer attorney in writing. The volunteer attorney has the option of refusing representation. Completing this application simply indicates that you *may* qualify for services, and if so the Frederick County Pro Bono Committee will *attempt* to find an attorney to assist you.

Please be sure to indicate any pending court dates/hearing dates, and whether or not you were previously represented in this matter. Additionally, you must provide the names of any other party or witnesses so that a potential attorney can verify that there are no conflicts of interest.

If you qualify for pro bono services and an attorney agrees to handle your legal matter, any further communications, transactions, and representation are subject to the Rules of Professional Conduct and Procedures governing all Maryland attorneys. The Frederick County Pro Bono Committee *will not* be liable for any interactions, disputes or issues arising between you and your attorney. By signing below you agree that once you secure representation via the Frederick County Pro Bono Committee resources, no further relationship exists between you and the Frederick County Pro Bono Committee; and you release the Frederick County Pro Bono Committee collectively and any of its members individually from any liability.

Furthermore, qualifying for services in the specific matter for which you are currently seeking representation or consultation does not guarantee future representation by a volunteer attorney or the Frederick County Pro Bono Committee. If a future need arises you must resubmit an application and be approved accordingly.

Please review the following financial guidelines for determining eligibility for service:

<b>Family Size</b>	<b>Annual Income</b>	<b>Monthly Income</b>	<b>Weekly Income</b>
1	\$26,367	\$2,197	\$507
2	\$34,480	\$2,873	\$663
3	\$42,593	\$3,549	\$819
4	\$50,707	\$4,226	\$975
5	\$58,820	\$4,902	\$1,131
6	\$66,933	\$5,578	\$1,287
7	\$68,454	\$5,704	\$1,316
8	\$69,975	\$5,831	\$1,346
9	\$71,496	\$5,958	\$1,375
10	\$73,017	\$6,085	\$1,404

**INTAKE QUESTIONNAIRE**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: (best contact number) \_\_\_\_\_

What type of matter are you seeking representation or consultation?  
(civil, criminal, divorce, custody, child support, foreclosure, etc...)

\_\_\_\_\_

Do you currently have a matter filed in any court in Maryland?    Yes    No

If yes, please indicate which court and any future court dates.

\_\_\_\_\_

Have you at any time been represented by an attorney in this matter?    Yes    No

If yes, are you still represented?    Yes    No

Please list the full name of any other parties or witnesses in this matter.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**You must submit the following items in order to be considered for services:**

- **Three most recent pay stubs**
- **Most recent tax returns**
- **Proof of either unemployment or disability, if applicable**

Please mail completed application with supporting documents to:  
Frederick County Pro Bono Committee, 22 S. Market Street, Suite 11, Frederick, MD 21701